

**CITY COUNCIL MEETING
TUESDAY, APRIL 4, 2017
CITY HALL
22710 E. COUNTRY VISTA DRIVE
7:00 P.M.**

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER**
- 4. ROLL CALL**
- 5. AGENDA APPROVAL**
- 6. CITIZEN COMMENTS**
- 7. SWEARING IN CEREMONY – Liberty Lake Police Officer Mark Holthaus**
- 8. MAYOR AND CITY COUNCIL COMMITTEE REPORTS**
 - Community Development Committee
 - Finance Committee
 - Public Safety Committee
- 9. CITY ADMINISTRATOR REPORT**
- 10. ACTION ITEMS**
 - A. Consent Agenda**
 - i. Approve March 21, 2017 City Council Minutes
 - ii. Approve April 4, 2017 vouchers in the amount of \$118,931.34
 - B. General Business**
 - i. Authorize Change Order for reconstruction of Country Vista from Liberty Lake Road to Mission Ave
- 11. FIRST READ ORDINANCE**

Ordinance No. 239 – extending for up to six months a moratorium on the acceptance of or processing of applications, or issuance of permits or licenses, and approvals, and uses or activities associated with the producing, processing, or retailing of marijuana and marijuana-infused products

12. SECOND READ ORDINANCE

Ordinance No. 235-A – amending the 2017 budget to recognize grant revenue and appropriate dollars for the Avista LED light replacement in Liberty Lake, and to appropriate dollars for the reconstruction of Country Vista from Liberty Lake Road to Mission Avenue

13. INTRODUCTION OF UPCOMING AGENDA ITEMS

14. CITIZEN COMMENTS

15. ADJOURNMENT

**City Council
Subcommittee
Agendas**

Finance Committee Meeting
Agenda – City Hall Conference Room

April 4, 2017
6:00 PM to 7:00 PM

- I. Legislative Update
 - a. Bills
 - i. Business License
 - ii. Public Records
 - b. House & Senate Budget
- II. Budget Amendments
 - a. LED Lights – TIB and Avista \$55K
 - b. Road Repairs to Country Vista \$115K
- III. LIFT Report
- IV. April Monthly Dashboard
- V. Business Directory
- VI. Voucher Review

From: [Amanda Tainio](#)
To: [Andrew Staples](#); [Jennifer Camp](#); [Jessica McGuire](#); [Katy Allen](#); [Robert Moore](#); [Shane Brickner](#); [Stan Jochim](#)
Cc: [Ann Swenson](#); [Odin Langford](#); [Steve Peterson](#)
Subject: 3/28 Community Development Committee Meeting 12pm
Start: Tuesday, March 28, 2017 12:00:00 PM
End: Tuesday, March 28, 2017 2:00:00 PM
Location: Conference Room

Below is your agenda for the March 28th Community Development Committee meeting. If there is anything you would like to add for discussion at future meetings, please email me and I would be happy to add it.

If you will not be able to make it, please contact Odin and let Katy or I know.

Thanks,
Amanda Tainio
City of Liberty Lake
Planning & Building Services Manager
22710 E. Country Vista Dr.
Liberty Lake, WA 99019
Phone: 509-755-6708
Fax: 509-755-6713
HYPERLINK "mailto:atainio@libertylakewa.gov" atainio@libertylakewa.gov
HYPERLINK "http://www.libertylakewa.gov/" www.libertylakewa.gov/

March 28th Meeting Agenda
City Council Proposed Agenda Overviews
Event Calendar Update
PermitTrax Citizens Connect
City Project Updates

Next Meeting – April 25th @ Noon

Future Meetings
Parks, Recreation, & Public Art Commission
Event Calendar Update
Planning & Building Services Activity Update
City Project Updates
New Business Updates
Grant Application Updates

Public Safety Committee

Agenda

April 4, 2017

5:30 P.M. – 6:30 P.M. LLPD Small Conference Room

Library Report

Director Mogen

Spokane Valley Fire Department Report

Chief Bryan Collins

Liberty Lake Police Department Report

Chief Brian Asmus

Officer Mark Holthaus

Officer Kevin Schmeckpeper

New patrol sergeant promotion

Jeff Jones

Lateral Officer Hire

Hub 360 Program

Officer Mike Bogenreif

Training

ACCESS re-certifications

Defensive Tactics

Handgun and Backup Gun Qualifications

Updates on recent cases

1/10th of 1% communications sales tax renewal update

Emergency Communications Backup Center update

Old Business

New Business

Adjourn

ACTION ITEMS

City of Liberty Lake

Consent Agenda for April 4, 2017
City Council Meeting

Report from the Mayor for pending claims and payment of previously-approved obligations through April 4, 2017

Payee	Description	Amount
	See attached voucher report.	
Total vouchers through April 4, 2017		\$ 118,931.34
	TOTAL	<u>\$ 118,931.34</u>

RECOMMENDATION: Approve and Authorize for Payment

ATTACHMENTS: All original invoices are on file with the City Treasurer.

SIGNATURES:

City Clerk

Mayor

Finance Committee

CHECK REGISTER

CITY OF LIBERTY LAKE

MCAG #: 2757

04/01/2017 To: 04/30/2017

Time: 09:34:20 Date: 03/30/2017

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1045	04/04/2017	Claims	1	24001	ABADAN REPROGRAPHICS/IMAGING	672.62	LL RD RESTORE FILES,SPECS
1046	04/04/2017	Claims	1	24002	ACUSHNET COMPANY	125.97	SPECIAL ORDER EVHS
1047	04/04/2017	Claims	1	24003	ADAMS TRACTOR CO INC	78.27	MATERIALS
1048	04/04/2017	Claims	1	24004	KATRINA ALLEN	367.33	MILEAGE,IAF DRB QTRLY MTG PLANE,PARKING
1049	04/04/2017	Claims	1	24005	AMERICAN ON-SITE SERVICES	46.43	SERVICES
1050	04/04/2017	Claims	1	24006	AUTO RAIN SUPPLY	631.88	MATERIALS
1051	04/04/2017	Claims	1	24007	BTAC ACQUISITION CORP	791.34	BOOKS
1052	04/04/2017	Claims	1	24008	CH2M HILL ENGINEERS	1,358.20	TRAFFIC RPT,ANALYSIS HARVARD RD INTERCHANGE 12/31/16-02/24/17
1053	04/04/2017	Claims	1	24009	CITIES INSURANCE ASSOC WA	1,025.26	ADD CAR,REMOVE DRONE
1054	04/04/2017	Claims	1	24010	COAST TO COAST SOLUTIONS	121.11	CRIME SCENE BARRICADE TAPE
1055	04/04/2017	Claims	1	24011	COBRA PUMA GOLF INC	387.14	PRO SHOP ITEMS
1056	04/04/2017	Claims	1	24012	DATEC INC	691.12	MOBILE PRINTER AND SECTOR SCANNER
1057	04/04/2017	Claims	1	24013	DEERE & COMPANY	66,182.26	EQUIPMENT
1058	04/04/2017	Claims	1	24014	FAMILY HEALTH CENTER NEWPORT	65.00	PRE EMPLOYMENT PHYSICAL DANIEL J DICE
1059	04/04/2017	Claims	1	24015	FEDEX	39.18	PKGS
1060	04/04/2017	Claims	1	24016	FREE PRESS PUBLISHING INC	157.60	LEGAL ADS
1061	04/04/2017	Claims	1	24017	GLORIA GIBSON	59.82	UTILITY TAX REBATE 2016
1062	04/04/2017	Claims	1	24018	GREATER SPOKANE INC	10,000.00	ANNUAL MEMBERSHIP 4/1/17-3/31/18
1063	04/04/2017	Claims	1	24019	GREATER SPOKANE VALLEY CHAMBER	35.00	MAYOR PETERSON MAR BUSINESS CONNECTIONS LUNCH
1064	04/04/2017	Claims	1	24020	GUS JOHNSON FORD	1,220.32	SERVICE
1065	04/04/2017	Claims	1	24021	HARBOR FREIGHT TOOLS	183.87	MATERIALS
1066	04/04/2017	Claims	1	24022	HORIZON	1,443.55	MATERIALS
1067	04/04/2017	Claims	1	24023	HRA VEB A TRUST	599.99	MARK B HOLTHAUSE CONTRIBUTION
1068	04/04/2017	Claims	1	24024	INSIGHT DISTRIBUTING INC	456.43	MATERIALS
1069	04/04/2017	Claims	1	24025	INSULTAB INC	457.50	MATERIALS
1070	04/04/2017	Claims	1	24026	INTERNATIONAL CODE COUNCIL INC	999.96	ICC BOOKS
1071	04/04/2017	Claims	1	24027	J R SIMPLOT COMPANY	499.97	MATERIALS
1072	04/04/2017	Claims	1	24028	LIBERTY LAKE AUTO GLASS	282.62	WINDSHIELD REPLACEMENT '15 FORD EXPLORER
1073	04/04/2017	Claims	1	24029	LIBERTY LAKE SEWER AND WATER DISTRICT	1,696.46	UTILITIES
1074	04/04/2017	Claims	1	24030	PAMELA ANN MOGEN	52.43	MILEAGE INLG MTG
1075	04/04/2017	Claims	1	24031	MPH INDUSTRIES INC	2,366.40	RADAR,REAR ANTENNA
1076	04/04/2017	Claims	1	24032	NATIONAL BARRICADE CO	74.46	MATERIALS
1077	04/04/2017	Claims	1	24033	O'REILLY AUTO PARTS	93.05	MATERIALS
1078	04/04/2017	Claims	1	24034	ORIENTAL TRADING COMPANY	47.92	CRAFTS
1079	04/04/2017	Claims	1	24035	PEPLINSKI EXCAVATION INC	1,596.00	SERVICES

CHECK REGISTER

CITY OF LIBERTY LAKE

MCAG #: 2757

04/01/2017 To: 04/30/2017

Time: 09:34:20 Date: 03/30/2017

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1080	04/04/2017	Claims	1	24036	JOAN PETERS	1,072.00	REC CLASSES 3/1-22/17
1081	04/04/2017	Claims	1	24037	PLANET TURF	904.93	MATERIALS
1082	04/04/2017	Claims	1	24038	PATRICIA L PRINCE	436.38	MILEAGE,PER DIEM AWC HEALTHY WKSITE SUMMIT LYNNWOOD WA
1083	04/04/2017	Claims	1	24039	R & R PRODUCTS INC	415.34	MATERIALS
1084	04/04/2017	Claims	1	24040	RANGE SERVANT AMERICA INC	974.99	RANGE ACCESSORIES, KEY FOBS
1085	04/04/2017	Claims	1	24041	SHARP SHOOTING INDOOR RANGE	16.31	TARGETS
1086	04/04/2017	Claims	1	24042	TREVOR D SLOCUM	96.00	PER DIEM PNWSTMA EVENT TACOMA WA
1087	04/04/2017	Claims	1	24043	LOUIS C SOWERS	450.00	PRE EMPLOY PSYCHOLOGICAL EVAL MARK HOLTHAUS
1088	04/04/2017	Claims	1	24044	SPOKANE CLEAN LLC	600.00	SPAGHETTI CARPET CLEANUP
1089	04/04/2017	Claims	1	24045	SPOKANE CONSERVATION DISTRICT	97.83	MATERIALS
1090	04/04/2017	Claims	1	24046	SPOKANE COUNTY TREASURER	566.24	SERVICES
1091	04/04/2017	Claims	1	24047	SPOKANE POLICE DEPARTMENT	200.00	RESERVE ACADEMY 2/8-5/27/17
1092	04/04/2017	Claims	1	24048	SPOKANE VALLEY POWER TOOL INC	21.69	MATERIALS
1093	04/04/2017	Claims	1	24049	RANDALL J STEVENSON	21.75	MILEAGE/PARKING ST OF COUNTY ADDRESS
1094	04/04/2017	Claims	1	24050	STONECREEK LAND DESIGN & DEVELOPMENT	1,840.70	SERVICES
1095	04/04/2017	Claims	1	24051	SUMMIT LAW GROUP	118.00	LLPD BARGAINING ISSUES
1096	04/04/2017	Claims	1	24052	SUPPLYWORKS	448.20	MATERIALS
1097	04/04/2017	Claims	1	24053	TAYLOR MADE GOLF COMPANY INC	727.96	SPECIAL ORDER BRANDON LENNICK
1098	04/04/2017	Claims	1	24054	THE ANTIGUA GROUP INC	1,864.37	SPECIAL ORDER HIGH SCHOOL
1099	04/04/2017	Claims	1	24055	THE WEATHER APPAREL COMPANY LLC	105.49	JACKETS, PANTS
1100	04/04/2017	Claims	1	24056	TIRE-RAMA	119.34	SERVICES; SERVICES
1101	04/04/2017	Claims	1	24057	WELCH COMER & ASSOC INC	765.00	RH N 3RD ADD,RIVER CROSSING S PRELIMINARY PLAT
1102	04/04/2017	Claims	1	24058	WESTERN EQUIPMENT	460.02	MATERIALS
1103	04/04/2017	Claims	1	24059	WESTERN STATES FIRE PROTECTION CO	2,135.96	12/23/16 CH REMOVE AND INSTALL NEW PIV POST TOP OF FIRE SPRINKLER UNDERGROUND VAULT
1104	04/04/2017	Claims	1	24060	WHITLEY FUEL LLC	1,114.90	MATERIALS
1105	04/04/2017	Claims	1	24061	BEN WICK		2017 LIBERTY LAKE AND SPOKANE VALLEY GUIDES - Voided
1106	04/04/2017	Claims	1	24062	WILBUR-ELLIS COMPANY LLC	975.48	MATERIALS; MATERIALS
1107	04/04/2017	Claims	1	24063	WORTHINGTON DIRECT	2,183.00	LOBBY FURNITURE
1108	04/04/2017	Claims	1	24064	ZW USA INC	468.00	MATERIALS

CHECK REGISTER

CITY OF LIBERTY LAKE

MCAG #: 2757

04/01/2017 To: 04/30/2017

Time: 09:34:20 Date: 03/30/2017

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1112	04/04/2017	Claims	1	24065	PERIDOT PUBLISHING LLC	4,825.00	2017 LIBERTY LAKE AND SPOKANE VALLEY GUIDES
		001 General Fund				69,144.41	
		110 Street Fund				4,698.05	
		312 Street Capital Fund				672.62	
		320 Harvard Road Mitigation Fund				1,358.20	
		410 Stormwater Utility Fund				271.48	
		420 Golf Operations Fund				42,786.58	
							Claims: 118,931.34
		* Transaction Has Mixed Revenue And Expense Accounts				118,931.34	

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim a just, due and unpaid obligation against the City of Liberty Lake, and that I am authorized to authenticate and certify to said claim."

City Clerk

Date

"I, the undersigned, do hereby certify under penalty of perjury that the claim is a just, due and unpaid obligations against the City of Liberty Lake, and that I am authorized to certify to said claim."

City Clerk

Date



AGENDA ITEM NO.: 10Bi

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT: Change Order for Liberty Lake Road
Restoration Project

FOR THE AGENDA OF: April 4, 2017

DEPT. HEAD APPROVAL:

DEPT. OF ORIGIN: Public Works

EXHIBIT: Change order form and documentation

<u>EXPENDITURE REQUIRED:</u>	Yes
<u>BUDGETED:</u>	Yes

SUMMARY STATEMENT

This last winter a section of Country Vista Drive 600 feet east of Liberty Lake Road suffered significant joint deterioration. Staff advises repairing this section of road alongside the work already under contract on Liberty Lake Road. The prices for the additional work are at the same low bid rate as we obtained on Liberty Lake Road. Rolling Rock Excavation will perform the work. Six additional working days are added to the contract for a total of 61 working days. This will have the work end the last week of August. The total for the change is \$182,449.38.

RECOMMENDED ACTION

Staff recommends:

1. Award the change order in the amount of \$182,449.38 and an Owner's contingency of 5% (\$9,100) for a total budget increase of \$191,549.38 and a schedule increase of 6 days.

City of Liberty Lake

Change Order

Contract Number N/A	Contract Title LIBERTY LAKE ROAD RESTORATION	Federal Aid Number N/A
Change Order Number 001	Change Description ADDITION OF PAVING	Date 3-29-17
Prime Contractor / Design-Builder ROLLING ROCK EXCAVATION, INC.		

☒ Ordered by Engineer under the terms of Section 1-04.4 of the Standard Specifications

☐ Change proposed by Contractor / Design-Builder

Change Description

ADDITION OF PAVEMENT REMOVAL, REPLACEMENT AT SE PROJECT TERMINI. ADDITIONAL AREA ~600 FEET LONG AND ~70 FEET WIDE. PRICE BASED ON EXISTING BID ITEMS.

Verbal Approval Given By	Verbal Approval Date	Working Days +/- 6+
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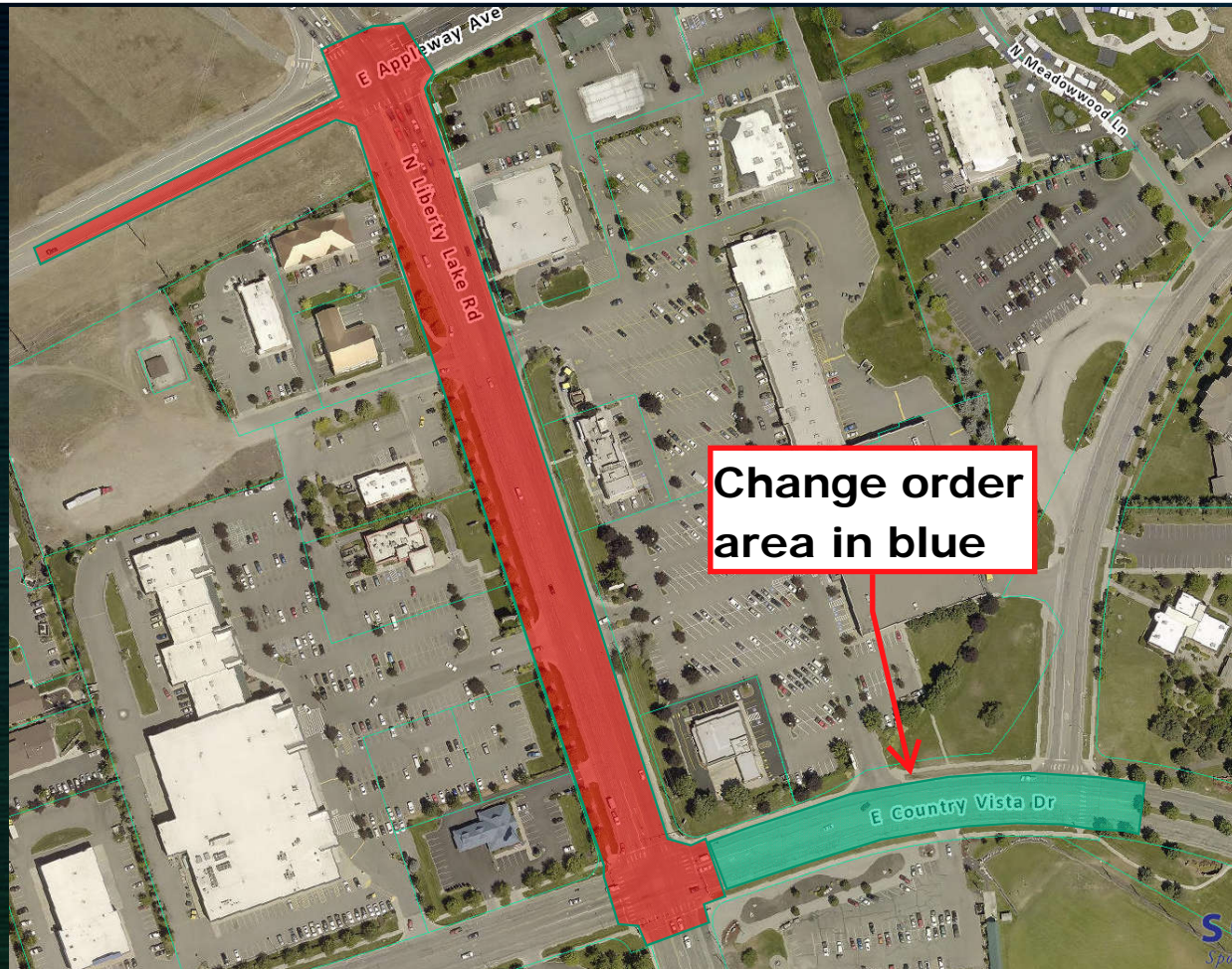
Original Contract Amount 1,479,470.08	Current Contract Amount 1,479,470.08	Est. Net Change This C.O. 182,449.38	Est. Contract Amount 1,661,919.46
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<input checked="" type="checkbox"/> Approval Recommended Project Engineer Date Approval Recommended By Prime Contractor Date	
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Proposed additional work on Country Vista

DESC.	UNIT PRICE	UNITS	ESTD. QTY	TOTAL
SAW CUT	\$ 1.50	L.F.	178	\$ 267.00
REMOVING ASPHALT CONC. PAVEMENT	\$ 2.55	S.Y.	4,797	\$ 12,232.35
PORTLAND CEMENT	\$ 160.00	TON	79	\$ 12,640.00
CEMENT SPREADING AND MIXING	\$ 2.40	S.Y.	4,797	\$ 11,512.80
SHAPING AND COMPACTION	\$ 4.90	S.Y.	4,797	\$ 23,505.30
HMA CL 1/2" PG 70-28, 0.33 FT DEPTH	\$ 17.60	S.Y.	4,797	\$ 84,427.20
PAINTED LINE	\$ 1.40	L.F.	3,075	\$ 4,305.00
NIGHT WORK	\$ 1,400.00	L.S.	1	\$ 1,400.00
PROJECT TEMPORARY TRAFFIC CONTROL	\$ 6,529.66	L.S.	1	\$ 6,529.66
MATERIAL TESTING	\$ 11,664.03	L.S.	1	\$ 11,664.03
PROJECT SURVEY AND STAKEOUT	\$ 4,400.06	L.S.	1	\$ 4,400.06
MOBILIZATION	\$ 9,565.98	L.S.	1	\$ 9,565.98
Total				\$ 182,449.38

Change Order 001 Map



**FIRST READ
ORDINANCE**

**CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON
ORDINANCE NO. 239**

**AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON EXTENDING
FOR SIX MONTHS A MORATORIUM ON THE ACCEPTANCE OF OR PROCESSING
OF APPLICATIONS, OR ISSUANCE OF PERMITS OR LICENSES, AND
APPROVALS, AND USES OR ACTIVITIES ASSOCIATED WITH THE PRODUCING,
PROCESSING, OR RETAILING OF MARIJUANA AND MARIJUANA-INFUSED
PRODUCTS.**

WHEREAS, the City has prepared and is implementing a Comprehensive Plan and Development Regulations in accordance with the provisions of the Washington State Growth Management Act; and

WHEREAS, the City initiated and successfully completed a process in 2015 to update its Comprehensive Plan in accordance with the provisions of the Washington State Growth Management Act; and

WHEREAS, the City is still in the process of reviewing and updating its Development Regulations in accordance with the provisions of the updated Comprehensive Plan and the provisions of the Washington State Growth Management Act; and which necessitates an extension of the moratorium; and

WHEREAS, the City is authorized pursuant to RCW 35A.63.220 and RCW 36.70A.390 to renew an existing moratorium for up to six-months as long as the City adopts findings of facts and holds a public hearing before renewing a moratorium; and

WHEREAS, the City Council adopted Ordinance No. 233 on October 18, 2016, that imposed a six-month moratorium prohibiting the acceptance of or processing of applications, or issuance of permits or licenses, and approvals, and uses or activities associated with the producing, processing, or retailing of marijuana and marijuana-infused products, and such ordinance included findings of fact to support imposition of the moratorium; and

WHEREAS, the City Council held a public hearing on November 1, 2016 regarding the moratorium imposed by Ordinance No. 233; and

WHEREAS, the City Council held a public hearing on April 18, 2017 regarding this Ordinance and the extension of the moratorium imposed by Ordinance No. 233; and

WHEREAS, the moratorium should be extended or cancelled no later than April 18, 2016; and

WHEREAS, an extension of the moratorium is necessary in order to provide the City with additional time to complete the update of the City's Development Regulations in

accordance with the City's Comprehensive Plan and the Washington State Growth Management Act; and

WHEREAS, a renewal of the moratorium is in the best interests of the City and is needed to preserve the public health, safety, and welfare of the residents of the City.

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, do ordain as follows:

Section 1. **Findings of Fact.** The City Council adopts the above recitals as findings of fact in support of this Ordinance and those also set forth in Ordinance No. 233.

Section 2. **Moratorium Extension.** The City Council hereby extends for six additional months from the expiration of the current six-month moratorium, imposed by Ordinance No. 233, the acceptance of or processing of applications, or issuance of permits or licenses, and approvals, and uses or activities associated with the producing, processing, or retailing of marijuana and marijuana-infused products.

Section 3. **Term of Moratorium.** The moratorium established by this Ordinance shall be in effect for a period of six (6) months from April 18, 2017, unless repealed, extended, or modified by the City Council after a public hearing and the entry of appropriate findings of fact as required by RCW 35A.63.220 and/or RCW 36A.70A.390.

Section 4. **Severability.** If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or unconstitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 5. **Effective Date.** This Ordinance, as a public emergency ordinance, necessary for the protection of the public health, public safety, and public property, or public peace, shall take effect and be in full force and effect immediately upon adoption. Pursuant to *Matson v. Clark County Bd. Of Com'rs*, 79 Wash.App. 641, 904 P.2d 317 (1995), underlying facts necessary to support this emergency declaration are included in the "WHEREAS" clauses above, all of which are adopted by reference as set forth herein. This Ordinance shall become effective immediately upon passage. The City Clerk is directed to publish a summary of this Ordinance, as applicable, at the earliest publication date.

Passed by the City Council this ____ day of April, 2017.

MAYOR STEVE PETERSON

ATTEST:

ANN SWENSON, City Clerk

APPROVED AS TO FORM:

SEAN P. BOUTZ, City Attorney

**SECOND READ
ORDINANCE**



AGENDA ITEM NO.: 12

BUSINESS OF THE CITY COUNCIL, LIBERTY LAKE, WASHINGTON

SUBJECT:

Budget Amendment 235A

FOR THE AGENDA OF: April 4th, 2017

DEPT. OF ORIGIN: Administrative Services

EXHIBIT:

Ordinance
Exhibits A & B

DEPT. HEAD APPROVAL: RJ Stevenson

EXPENDITURE REQUIRED:	No
BUDGETED:	This is a Budget Amendment for appropriations

SUMMARY STATEMENT

AMENDMENT #1.

Avista has performed the LED Streetlight Conversion. Avista will be invoicing the City of Liberty Lake. The City will be seeking reimbursement from the Washington State Transportation Improvement Board through a state program called the "Relight Program. This program was brought to the City's attention after the 2017 budget was adopted. The Budget amendment will recognize the revenue from TIB and the expenditure for the LED Streetlight Conversion.

AMENDMENT #2.

Country Vista from Liberty Lake Road to Mission Ave is in need of reconstruction. This project was not included in the 2017 Budget. The Liberty Lake Heights project bid did come in under budget and the City will postpone the trail lighting project in 2017. City is requesting an additional appropriation of \$140,000 from the General Fund to perform complete this project.

RECOMMENDED ACTION

1. Approve the Budget Amendment Ordinance # 235A.

**ORDINANCE NO. 235A
CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON**

AN ORDINANCE AMENDING ORDINANCE NO. 235 PASSED BY THE CITY COUNCIL ON DECEMBER 20, 2016, ENTITLED "AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, ADOPTING A BUDGET FOR THE PERIOD JANUARY 1, 2017, THROUGH DECEMBER 31, 2017, APPROPRIATING FUNDS AND ESTABLISHING SALARY SCHEDULES FOR ESTABLISHED POSITIONS".

WHEREAS, state law provides for the adoption of a budget by the City Council of the City of Liberty Lake for the purpose of making appropriations of the total estimated revenues for each separate fund and the aggregate totals for all such funds combined;

WHEREAS, subsequent to the adoption of the annual budget, it has become necessary to make changes in certain appropriations;

WHEREAS, the following changes could not reasonably have been anticipated or known at the time Ordinance 235 was passed by the City Council;

WHEREAS, the City Council has determined that the best interest of the City is served by amending the adopted budget approved in Ordinance 235;

NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, do ordain as follows:

Section 1. The following accounts contained in the 2017 Budget are hereby amended as set forth in Exhibit "A" which only includes the Avista LED light replacement in Liberty Lake and the reconstruction of Country Vista from Liberty Lake Rd to Mission Ave.

Section 2. The detail of the amendments is listed in Exhibit "B".

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Effective Date. This Ordinance shall be in full force and effective (5) days after publication of this Ordinance or a summary thereof in the official newspaper of the City as provided by law.

PASSED by the City Council this _____ day of _____ 2017.

Mayor, Steve Peterson

ATTEST:

Ann Swenson, City Clerk

APPROVED AS TO FORM:

City Attorney, Sean Boutz

City of Liberty Lake
2017 Budget Amendment
Exhibit A

AMENDMENT #1: Recognize Grant Revenue and Appropriate dollars for the Avista LED light replacement in Liberty Lake.

AMENDMENT #2: Appropriate dollars for the reconstruction of Country Vista from Liberty Lake Rd to Mission Ave.

FUND	Revenue and Other Sources			Expenditures			Ending Fund Balance	
	Original Budget	Adjustment	Proposed	Original Budget	Adjustment	Proposed	Original Budget	Proposed
312 STREETS CAPITAL FUND - AMEND #1	1,800,500.00	55,000.00	1,855,500.00	1,924,000.00	55,000.00	1,979,000.00	376,500.00	376,500.00
312 STREETS CAPITAL FUND - AMEND #2	1,855,500.00	140,000.00	1,995,500.00	1,979,000.00	140,000.00	2,119,000.00	376,500.00	376,500.00
001 GENERAL FUND - AMEND #2	6,253,864.00	-	6,253,864.00	6,972,099.00	140,000.00	7,112,099.00	3,081,765.00	2,941,765.00

Exhibit B

City of Liberty Lake

Proposed Budget Amendments for 2017

Line item detail of Budget Amendment

		2017	2017	
		ORIGINAL	PROPOSED	
Line Items affected	Account Title	BUDGET	AMENDMENT	Description
Streets Capital - 312 AMENDMENT #1: Recognize Grant Revenue and Appropriate dollars for the Avista LED light replacement in Liberty Lake.				
<u>Revenue</u>				
334 03 80 12	State Grant From Transportation Improvement Board (TIB)	1,400,000.00	1,455,000.00	Per Grant Agreement with TIB
<u>Expenditures</u>				
595 63 63 01	Capital Expenditures - Street Lights	-	55,000.00	Avista Light Replacement within Liberty Lake
		-	55,000.00	55,000.00 Total Expenditures
Streets Capital - 312 AMENDMENT #2: Appropriate dollars for the reconstruction of Country Vista from Liberty Lake Rd to Mission Ave.				
<u>Revenue</u>				
397 42 03 00	Transfer In - From General Fund	-	140,000.00	Additional Resources for project
<u>Expenditures</u>				
595 30 63 01	Roads/Streets Const. & Other Infrastructure	175,000.00	315,000.00	Increase be \$140K to complete Country Vista
	LIBERTY LAKE UPLANDS			
General Fund - 001 Transfer additional resources for project				
<u>Expenditures</u>				
597 42 03 12	Transfer Out - Streets Capital	-	140,000.00	Additional Resources for project
508 80 00 01	Unreserved Ending Cash/Investments	3,081,765.00	2,941,765.00	Reduction of cash balance
			140,000.00	140,000.00 Total Expenditures

Introduction of Upcoming Agenda Items



DRAFT CITY COUNCIL ADVANCED AGENDAS

For Planning Discussion Purposes Only

As of March 30, 2017

Please note: This is a work in progress; items are tentative

April 11, 2017

SPECIAL MEETING

DUE Wed, April 5

WORKSHOP DISCUSSION: Community Center / Trailhead Facilities

April 18, 2017

DUE Wed, March 29

1. LOCAL BUSINESS SPOTLIGHT: Adorkable Flowers and Gifts LLC
2. PRESENTATIONS:
 - Results of Emergency Preparedness Drill Plan – Scout Troop #325 (Larry Rider)
 - Lions Club dedication of 2 benches in the Sensory Garden in honor of Keith Warrenburg and Eugene Diminico (Wendy Van Orman)
 - First quarter reports: LLML & City's financial
3. Consent Agenda (minutes, vouchers)
4. General business
 - Arborist On Call Agreement
 - Approve purchase of tow behind fertilizer spreader
5. PUBLIC HEARING: City of Liberty Lake's Extension of the I-502 Moratorium
6. RESOLUTION: Rocky Hill North 3rd Addition Final Plat
7. SECOND READ ORDINANCE: Extending Moratorium on the Acceptance of or Processing of Applications, or Issuance of Permits or Licenses, and Approvals, and Uses or Activities Associated with the Producing, Processing, or Retailing of Marijuana and Marijuana-Infused Products; and Declaring an Emergency

TENTATIVE ITEMS:

1. Service contract with Ptera for phones and cameras
2. RESOLUTION – Update to the Financial Policy
3. WM Donation Presentation / Clean Green Event follow-up (5/2)
4. PROCLAMATION: Lemonade Day (5/2)
5. PRESENTATION: Municipal City Flag (CC confirmation in June /July)
6. Approve consultant contract for signals @ Madsen/Signal (5/16)
7. Award bid for construction of beacon install @ Apts/HD (5/16)
8. Orchard Park land transfer (? 5/16 or 6/6)
9. River Crossing South Preliminary Plat Closed Record Public Hearing (6/6)
10. Proposed 2016 - 2017 City Development Regulations Periodic Updates and City Comprehensive Plan Amendment(s)
 - a. City Council Workshop & Ordinance 1st Reading - June 6, 2017
 - b. City Council Public Hearing & Ordinance 2nd Reading - June 20, 2017
11. Award consultant contract for Harvard Bridge Revision (6/15)
12. Ordinance 236 – Moratorium extension for the Acceptance of Applications or Issuance of Permits for the Construction of Multifamily Housing; Providing for Severability; and Declaring an Emergency (expires 7/4)
13. Award bid for construction of Orchard Park (7/4 or alternate)
14. Ordinance 237 – Moratorium on the Acceptance of Applications and Issuance of Permits for Specific Types of Uses and Improvements in the I (Light Industrial) Zone; Providing Severability; and Declaring an Emergency (expires 9/6)
15. Award bid for signals @ Madsen/Signal (potentially 10/17, pending successful funding)
16. Harvard Bridge Revision conceptual design presentation to Council (11/7)
17. Acknowledgement of Brian Cuda for his donation of time & expertise in helping the City to stream CC meetings.
18. Award bid for Professional Services Agreement for Transportation Projects
19. Trutina 1st Addition Final Plat Resolution